

Archives: Athletics Policy

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Used in reference; many outdate policies

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Empowering Disciples: A Work in Progress

Policies and Guidelines for Effective Comprehensive Youth Ministry in the Diocese of Wilmington

September 2006

Updated September 2008

Policy #	Policy
7.8	In Maryland, any parish employee or volunteer who has reason to believe that the child has been subjected to abuse shall notify the local Department of Social Services or the appropriate law enforcement agency and give all information required by the law to supervisor.
9.1	Participation in any CYM Athletic program is not based solely on Religious affiliation. Parishes/Schools are to establish guidelines for participation and can include factors such as number of teams/participants, budgetary considerations, facility availability and similar considerations. These guidelines must be clearly stated and properly followed.
9.1.1	The office for Catholic Youth Ministry reserves the right to overrule the Athletic Association of a parish/school on a decision if in the opinion of the Executive Director of the Office for Catholic Youth Ministry the decision is not in the best interest of the overall program.
9.2	All rulings by the Athletic Advisory Committee are subject to review by the Diocesan Board for Catholic Youth Ministry at the next regularly scheduled meeting.
9.3	The Office for Catholic Youth Ministry requires each parish/school to name an individual as Athletic Association President (AAP).
9.3.1	The AAP is to serve as the primary contact between CYM and each individual parish/school.
9.3.2	The AAP is responsible for approving rosters and assigning head coaches.
9.3.3	The office for Catholic Youth Ministry reserves the right to overrule the Athletic Association of a parish/school on a decision if, in the opinion of the CYM Director, the decision is not in the best interest of the overall program.
9.3.4	The Office for Catholic Youth Ministry may, for any grave reason, require the parish/school to replace their Athletic Association President.
9.4	In addition to those items mentioned in <i>For the Sake of God's Children</i> and in Section Five of this manual, CYM mandates that all head and assistant coaches adhere to the statements outlined in this section.
9.4.1	If the actions or attitude of a coach are found to be detrimental to the athletes or the CYM program, that coach will be subject to review and discipline. Disciplinary action can range from counseling, probation, suspension or dismissal, depending upon the circumstances.

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9.4.2	Any coach who verbally or physically mistreats an official or another coach or behaves in an unsportsmanlike manner at any time during the season may be suspended from coaching all CYM sports.
9.5	Appeals, including a request for a hearing, must be submitted in writing along with any supporting documentation.
9.5.1	All documentation will be reviewed by the appropriate CYM staff member, the Chairperson of the Athletic Advisory Committee and the Director of the Office for Catholic Youth Ministry. Decisions by this group are final.
9.5.2	Upon completion of the period of suspension, a coach must request reinstatement in writing to the CYM Athletic Advisory Committee. The letter must indicate that the suspended coach has reviewed and will support the Statement of Purpose and Philosophy of CYM Athletics. The letter must be co-signed by the pastor/principal of the parish/school where he/she will be coaching.
9.6	Spectators must realize that they represent the parish/school just as much as team members or coaches. Unsportsmanlike conduct, including but not limited to, objecting to decisions of game officials, disrespectfully addressing a game official, using inappropriate language/gestures, interrupting a contest by going on the floor or field or approaching a game official or coach will not be tolerated. Incidents of poor sportsmanship/unruly conduct will result in disciplinary action taken by the Office for Catholic Youth Ministry.
9.7	If a spectator is ejected from ANY parish or CYM athletic contest, whether sponsored by CYM or not, the spectator is banned from the next athletic contest played by that team.
9.8	Any spectator who verbally or physically mistreats an official or behaves in an unsportsmanlike manner at any time may be banned from attending CYM athletic contests for a period of time to be determined by the CYM Office.
9.8.1	Monitoring of the team by the parish/school athletic association will be required and the Chairperson of the Athletic Advisory Committee will be notified.
9.8.2	Violations of a ban will result in game(s) being stopped and a forfeit awarded to the opposing team. Two (2) forfeits during a season will result in a team's dismissal from the league.

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9.9	Improper conduct of spectators at any CYM athletic contest may result in sanctions to the team or the athletic association of that team. Serious or repeated spectator problems with the same parish/school program will result in a hearing before the Athletic Advisory Committee.
9.10	Spectators are not permitted to file complaints concerning the performance of game officials. Only the head coach may file a complaint. Coaches and/or Athletic Association Officers are to review this spectator conduct section with parents/guardians of all players.
9.11	Incidents of improper conduct by players before, during and/or after a CYM athletic contest may result in disciplinary action taken by the CYM Office.
9.11.1	Disciplinary action can range from counseling, probation, suspension or dismissal depending upon the circumstances.
9.11.2	Coaches are required under the Volunteer Covenant to communicate to players the rights and responsibilities of individuals on the team.
9.12	Anyone wishing to file a complaint about a CYM coach, player or official must do so within the stated policies.
9.12.1	Only a head coach may file a complaint about the performance of an official.
9.12.2	Only a head coach may file a complaint against another coach.
9.12.3	Assistant Coaches may not file complaints with CYM about players, officials, or other coaches.
9.12.4	Parents may file a written complaint or concern about a coach or other spectators or about the behavior of players during a CYM competition.
9.12.5	All concerns and complaints must be submitted in writing and must be signed. Emails may be sent to catholicyouth@cdow.org. Complaints made via telephone or anonymously will not be reviewed.
9.12.6	All written and signed complaints about a coach will be referred to the appropriate CYM staff person who will, when appropriate, notify the coach that a written complaint has been received. After consultation with CYM director, the coach and complainant will be notified of the action taken.

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9.12.7	CYM will do everything within its power to see that all conflicts are resolved amicably. Please note that its primary goal will always be to have conflicts resolved on the parish level.
9.12.8	Complaints concerning conduct of coaches or players or eligibility of players may be filed up to the day after the final day of the particular season. A complaint should be filed immediately upon gaining knowledge of an infraction rather than waiting until the end of a season.
9.13	Recruitment of individuals not normally inclined to participate in a program is forbidden.
9.13.1	Coaches are not permitted to solicit participation of players, on an individual basis, who would normally not be inclined to play.
9.13.2	Means normally used to publicize parish activities should be the guide for the formation of athletic teams.
9.13.3	Any advertising beyond normal parish means for participation must list the CYM telephone number and not the number of the coach.
9.14	Coaches in the High School leagues must be at least 24 years of age.
9.15	Coaches in the Varsity leagues must be at least 21 years of age. Assistant coaches must be at least 18 years of age.
9.16	Coaches in the Junior Varsity Leagues must be at least 18 years of age.
9.17	All coaches (head and assistant) are responsible for following the policies of <i>For the Sake of God's Children</i> for the Diocese of Wilmington as outlined in Section Five of this manual.
9.18	Coaches must attend coach's orientation within two seasons of being placed on a team roster.
9.19	Coaches must wear CYM IDs at practices and games. IDs will only be issued once the background check form is completed and Diocesan Human Resource Office clears the individual for service. If a coach fails to wear a CYM ID at games or practices, the violation is to be reported to the CYM Office. The Office for Catholic Youth Ministry will address the issue with the athletic association leadership of the parish. Officials are not to take any action at games when violations occur.

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9.20	The participation of individuals in a sports activity outside the defined season for that particular sport must be voluntary. CYM coaches or representatives of CYM parishes/schools shall not require any individual to participate in any sports activity outside that occurs outside the designated sport season.
9.21	Football and wrestling teams must have at least one individual certified in CPR present at all practices and games.
9.22	Each parish or school that intends to sponsor or hopes to sponsor a team or teams during any given season must be represented at pre-season coaches' meetings. Failure of a parish or school to be represented at pre-season coaches meetings will require the coach or representative to pick up handouts at the CYM Office, review the material and call if there are questions.
9.22.1	Each parish or school that intends to sponsor or hopes to sponsor a team or teams during any given season must be represented at the sports injury clinic.
9.23	All participants in the High School (Senior) Division are to be 9th through 12th grade students or the equivalent and may not have reached their 19th birthday before July 1st of the current program year.
9.24	All participants in the High School (Intermediate) Division are to be 9th or 10th grade students or the equivalent and may not have reached their 17th birthday before July 1st of the current program year.
9.25	All participants in the Grade School Varsity Division are to be 6th through 8th grade students. They may not have reached their 15th birthday before July 1st of the current program year.
9.26	WRESTLING allows 5th graders to participate on the Varsity level.
9.27	TRACK teams allow participants 3rd grade through 8th grade.
9.28	BASEBALL - It is recommended that parishes and schools use 7th and 8th graders only for CYM Baseball and avoid or limit the use of 6th graders. Sixth (6th) graders can be used to fill out rosters but should not make up the majority of players on the roster. The larger fields used by CYM, the age/size of the 6th grader and 6th graders batting against 8th grade pitchers are factors that should be considered by your athletic association.

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9.29	The CYM Junior Varsity Sports Program is intended as instructional with maximum participation by all team members. Mandatory Play Rules have been instituted in most JV Programs. Coaches of JV teams in sports without a Mandatory Play Rule should adhere to "maximum participation" during CYM contests.
9.29.1	No player in the Grade School Jr. Varsity (JV) Division may have reached his or her 13th birthday before July 1st of the current program year.
9.29.2	No player above 6th grade is permitted to participate at the Jr. Varsity level.
9.30	Boys and Girls BASKETBALL participants are to be 5th and 6th grade students. A team may use 4th graders to fill out teams with 5th/6th graders. No 3rd graders permitted under any circumstances.
9.31	JV SOCCER (5th/6th) - This program will be for 5th and 6th graders. A team may use 4th graders to fill out teams with 5th/6th graders. No 3rd graders permitted.
9.32	JV SOFTBALL (5th/6th) - This program will be for 5th and 6th graders. A team may use 4th graders to fill out teams with 5th/6th graders. No 3rd graders permitted.
9.33	For all other JV sports, participants are to be 4th grade through 6th grade students.
9.34	An individual may request to move to a higher level of play under these stated conditions:
9.34.1	The request to move to a higher level must be submitted in writing and approved by the Program Coordinator for Athletics (PCA). The request must detail the reasons for the move.
9.34.2	The written request must be signed by the Pastor, Athletic Association President and the individual's parent or guardian.
9.34.3	CYM will only entertain such requests that involve special circumstances. The fact that a player is above average in a particular sport is not sufficient reason alone for a move to a higher level.
9.34.4	Under NO circumstance will participants of Football, Wrestling, Baseball and Fast-Pitch Softball be considered for a move to a higher level.
9.34.5	The individual must be no more than one grade below the minimum grade level for that particular sport.

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9.34.6	This rule is NOT intended for individuals that are requesting to play at the junior varsity level and have not reached the grade making them eligible for participation.
9.34.7	The individual may not play at both levels during the same season.
9.34.8	Once the season starts, the individual may not move back to the lower level.
9.34.9	The "Program Year" coincides with the school year.
9.34.10	If the request is denied by the PCA, a written appeal may be sent to the full AAC for review.
9.35	Tryouts and/or team practices are not permitted until the first day of each sports season as determined by CYM
9.35.1	Fall Sports Season – Date TBA in August - November 30 th
9.35.2	Winter Sports Season - Nov. 1st - March 30 th
9.35.3	Spring Sports Season - March 1st - June 30 th
9.36	An individual who is participating in one (1) sport may not attend a practice/tryout for another sport which is scheduled to begin in the next sport's season until either he/she ceases to be a member of said team or said team's schedule has been completed. (Example - A player participating in soccer after November 1st may not attend a basketball practice/tryout until his/her soccer season has been completed.)
9.37	An individual playing on a team that has completed CYM play-offs and the team is practicing for or participating in a post-season tournament (i.e. Mid-Atlantic Basketball Tournament) may begin practice for a sport in the following sport season.
9.37.1	An exception to Rule 9.34 will be permitted for TRYOUTS for the next sport season as long as the stated criterion has been met.
9.37.1.1	The Athletic Association and coaches of both teams agree.
9.37.1.2	It is for TRYOUT purposes only. No individual may practice/tryout for more than one (1) sport in the same evening.
9.37.1.3	There may be no tryout prior to the start of the sport season unless noted in section 1 & 2 above.

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9.37.1.4	No individual is to be denied permission to tryout for any upcoming season sports team because he/she is still actively participating in another sport.
9.38	Parish and private Catholic School athletic teams (CYM and non-CYM teams) are not to practice or participate in athletic contests prior to Noon on Sundays.
9.39	No team will be admitted to any CYM League unless the proper registration form is submitted by the deadline as established and published by the CYM Staff.
9.39.1	BASKETBALL – In the case of basketball, any parish/school team dropping after the announced deadline must pay the full registration fee. The following year, the parish submitting the Confirmation of Teams form must also provide a check for the full amount of all teams with the form.
9.40	No parish or school may register teams for an upcoming season unless all outstanding bills have been paid for any prior seasons. Any request for an extension must be approved by the Director for the Office for Catholic Youth Ministry.
9.40.1	Payment for an athletic invoice to the Catholic Youth Ministry office must be paid from an account bearing the name of the parish. In the case of private Catholic schools (Mt. Aviat, Nativity Prep, St. Edmond Academy, Ursuline Academy), the invoice must be paid from an account bearing the school's name.
9.40.2	Checks from individuals, businesses, etc. will not be accepted without the approval of the Director of the Office for Catholic Youth Ministry.
9.41	Only rosters completed according to the stated policies will be accepted for play by Catholic Youth Ministry.
9.41.1	Team rosters must be completed online by the head coach (or designee).
9.41.2	Only individuals listed on the team online roster may participate in team events (games, meets, etc).
9.41.3	Violations of this section will result in the team being ruled ineligible for participation in all tournaments and playoffs for the remainder of the season. In the case of Cross Country, Wrestling and Track & Field, individual team members may participate in championships however team points will not be awarded.

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9.41.4	Only adults listed on the team online roster as coaches may coach in team events (games, meets, etc).
9.41.5	Deadlines for completing online rosters and adding to online team rosters will be announced at the pre-season coaches meetings.
9.41.6	Once a coach builds the online team roster, the individual players listed on that online team roster must remain with that team. Individual players may not switch to another team in that same parish/school once the individual player participates in a CYM contest.
9.41.7	Online team rosters must be reviewed and approved by the parish/school Athletic Association President.
9.42	Coaches must follow up with parent/guardian on medical issues noted on the team roster.
9.43	Online Registration must be completed by the parent/guardian of every child who wishes to participate in CYM sports.
9.43.1	The parent/guardian must read, sign and present the Summary Page to the head coach of the team prior to the child being eligible to participate in tryouts, practices or games.
9.43.2	Providing false Online Registration information will result in the participant being ruled ineligible for all CYM athletic programs in the current program year.
9.44	Any team allowing individuals to tryout, practice or participate in games that have not completed the Online Registration and/or not been affiliated with the parish/school may result in the team being ruled ineligible for participation in all tournaments and playoffs for the remainder of the season by the Athletic Advisory Committee.
9.45	All individuals shall be classified according to parish affiliation and are subject to the guidelines established by said parish.
9.46	Affiliation assignments will be made by the CYM Office after a review of the Online Registration information for the individual. No individual may practice or play with a team until authorization has been received from CYM.

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9.46.1	It is the responsibility of a parent/guardian of a child wishing to play CYM sports to register said child at the parish school by deadline set by that parish school. CYM will not consider requests for changes in affiliation if a parish school deadline has not been met.
9.47	Once an individual participates with a team in a particular parish/school program, that individual has established an affiliation with that program and must participate with that parish/school in all sports for the duration of his/her eligibility.
9.48	If the parish/school that the individual becomes affiliated with does not have a team in a particular sport, the individual may complete the Questions/Comments Section as noted above requesting to play for another parish team.
9.49	An individual is eligible to participate in CYM athletic programs for a diocesan regional school (Christ the Teacher) if they meet the following criteria.
9.49.1	The individual attends the regional school or
9.49.2	The individual is registered member of one of the parishes supporting the regional school AND attends religious education classes at that parish or
9.49.3	The individual is registered member of one of the parishes connected to the regional school and attends another Catholic school that does not have the sport.
9.49.4	Participation/Affiliation rules stated above will apply for individuals participating in regional schools.
9.50	The parish athletic association and head coach must confirm that each player is eligible to participate for that team according to Participation/Affiliation guidelines prior to the first tryout/practice. No individual may participate in tryouts or practices unless the individual is listed in the available pool for that parish/school.
9.51	Any player who resides outside the physical boundaries of the Diocese of Wilmington may participate for a CYM athletic team under the stated conditions.
9.51.1	They are registered in a parish within the Diocese of Wilmington.
9.51.2	They attend a parochial or private Catholic school within the Diocese of Wilmington.

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9.52	Any high school (senior) Division player who attended a parochial elementary school other than his/her parish of residence, may choose to play for either team but not both.
9.53	At no time will a player be permitted to participate simultaneously for more than one CYM team in the same sport.
9.54	Academic eligibility and standards will be left to the discretion of the individual school/parish.
9.55	Individuals in 8th grade through 12th grade are prohibited from playing the same sport on a CYM team and a high school team (freshman, JV, Varsity, Etc) during the same sport season.
9.55.1	An individual becomes ineligible for a CYM team when he/she attends a contest with his/her high school team and is wearing the high school team uniform. In any case of this nature, the individual will be ruled ineligible for further participation in the CYM League for the remainder of the season and his/her team will forfeit all appropriate games.
9.56	All requests must be in writing using the Change of Affiliation Request Form. This form and the supporting documentation must be submitted to the Office for Catholic Youth Ministry by email at catholicyouth@cdow.org or fax to 302-658-7617.
9.57	There are five reasons a parent/guardian may request a change in affiliation. There is no deadline for the first four reasons, so long as a player does not begin practicing or playing prior to receiving approval for change in affiliation. Deadlines apply for the fifth reason, outlined in 9.57.5. Requests for a change in affiliation will be approved if the appropriate criteria as stated in 9.57.1, 9.57.2, 9.57.3, and 9.57.4 are met. Requests for changes as outlined in 9.57.5 will be considered as outlined below.
9.57.1	Families may request a change in affiliation if the participant enters a Catholic school in the Diocese of Wilmington as a new student. This reason requires written verification (i.e. acceptance letter, email from school, letter from school on school letterhead).
9.57.2	Families may request a change in affiliation if the family of the participant changes parishes. This reason requires written verification from the parish where the family is now registered. This verification must be on parish letterhead and must indicate that the family has been registered for a minimum of three (3) months and are active parish members.

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9.57.3	Families may request a change in affiliation if the participant is enrolled as a new student in a parish religious education program. This reason requires written verification on parish/religious education letterhead stating that said child has been enrolled as a new student.
9.57.4	Families may request a change in affiliation if the family of the participant moves from one location to another. This reason requires written verification of this move (photocopy of utility bill from new location will suffice).
9.57.5	In cases where the request for a change in affiliation is for special circumstances not involving situations covered above and not approved by the Director of CYM Sports, the parent/guardian of the participant must indicate such by checking the appropriate box on the Change in Affiliation Request Form and provide a complete explanation as outlined on this form.
9.57.5.1	The form will be reviewed by the Director of CYM Sports and the Affiliation Committee, as appointed by Director of CYM Sports.
9.57.5.2	Requests will be reviewed once prior to the upcoming sports season. In addition, the following will apply:
9.57.5.3	Requests for consideration for the fall sport season must be received at the CYM office by July 15th of the program year.
9.57.5.4	Requests for consideration for the winter sport season must be received at the CYM office by October 15th of the program year.
9.57.5.5	Requests for consideration for the spring sport season must be received at the CYM office by February 15th of the program year.
9.58	Protests are only to be filed on the basis of rules interpretation and not judgment calls made by an official.
9.59	Protests are to be filed according to the stated policies. Failure to follow the proper protest procedure will result in dismissal of the protest.
9. 59.1	When an error is perceived in an athletic contest, the head coach will notify, as soon as possible, the official of his/her intent to file a formal protest.
9. 59.2	An email or typewritten letter detailing the circumstances surrounding the protest must be submitted to the CYM office by the head coach.
9. 59.3	The protest must include documentation indicating the time and score of the contest as well as all other pertinent information.

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9. 59.4	The protest must be signed by the head coach, the Athletic Association President, and the parish pastor (or principal, as in the case of private Catholic schools).
9. 59.5	The protest must be postmarked no later than 48 hours after the completion of the contest in question.
9. 59.6	The protest must specifically address the pertinent sections of the appropriate sport's rulebook.
9. 59.7	A \$15.00 fee must accompany the protest. This fee will be refunded should the protest be withdrawn before resolution or if the protest is found to have merit.
9.60	The protest will be addressed by either the CYM staff or by the Athletic Advisory Committee.
9.60.1	Resolution by the Athletic Advisory Committee is utilized as an appeal process when the matter in question is of a nature that necessitates a formal hearing and ruling from the Committee. The Chairperson of the Athletic Advisory Committee may elect to refuse to review the case.
9.61	Inappropriate conduct by players, coaches and/or spectators may result in the individual being ejected from the site.
9.61.1	If a coach or assistant coach of a CYM team is ejected from ANY parish or CYM athletic contest, whether sponsored by CYM or not, he/she is automatically suspended from the next two (2) athletic contests played by that team.
9.61.2	If a player is ejected, the suspension will be for the next game only.
9.61.3	Additional penalties may be imposed for all coaches and players by the CYM Staff after reviewing the facts.
9.61.4	The suspended games will include tournaments and play-offs.
9.61.5	Two ejections in any one season will result in disqualification for the remainder of that season.
9.61.6	If the ejection takes place during the LAST game/contest of the regular season, and/or playoff, the suspension period will be served during the next sport season or next program year as directed by the CYM Office.

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9.62	If a spectator is ejected from ANY parish or CYM athletic contest, whether sponsored by CYM or not, the spectator is banned from the next athletic contest played by that team. Additional penalties, including being banned from more than one contest, may be imposed by the CYM Staff after reviewing the facts.
9.62.1	Two (2) ejections in any one season will automatically result in the spectator being banned from attending all games of that team for the remainder of that season.
9.63	It is the responsibility of the coach of the offending team to notify the CYM office of his/her ejection, the ejection of an assistant coach, spectator or the ejection of a team member within 48 hours of the incident.
9.64	Catholic Youth Ministry will contact the parish Athletic Association President and/or parish pastor/principal regarding all ejections of a coach or assistant coaches.
9.65	The Athletic Association President or an officer of the Athletic Association must attend the following games to make sure the coach is not coaching and to insure proper conduct of spectators.
9.66	Failure to report ejections will result in forfeiture of all future games in which the player/ coach participates' or spectator attends.
9.67	If a coach, assistant coach or player receives a technical foul during ANY parish or CYM athletic contest, whether sponsored by Wilmington CYM or not, the head coach must report such technical foul within 2 business days of the incident to the CYM Office.
9.68	Any coach, assistant coach or player receiving more than two technical fouls for unsportsmanlike behavior in a season is suspended from coaching/playing for the remainder of the season.
9.69	Failure to report technical fouls may result in disciplinary action taken by the Office for Catholic Youth Ministry.
9.70	The use of an ineligible player will result in the forfeiture of all games in which said player participated. It is the responsibility of each Athletic Association to determine a player's eligibility prior to the first team practice/tryout and submission of the official roster.
9.71	All games must be played according to the schedule.

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9.72	The CYM office must be notified by the coach, athletic association president or priest moderator at least three (3) days prior to the scheduled contest. Failure to comply with this procedure will result in a forfeit. Coaches may not cancel or change games unless authorized by CYM.
9.73	Any team found refusing to travel to a scheduled location for league competition will suffer a forfeit, pay a fine of \$50.00 and be ruled ineligible for the play-offs.
9.74	Any team that does not have a full complement of eligible players present to participate 15 minutes after the scheduled time will suffer a forfeit.
9.74.1	Two (2) forfeits because of failure to field enough players will result in the team being dismissed from the CYM league.
9.74.2	The athletic association for that team must petition in writing to the CYM Athletic Advisory Committee for re-admittance the following program year.
9.75	The CYM Office will make a decision on the postponement of CYM games due to inclement weather, driving conditions or field conditions. A decision made by the CYM to postpone a contest is not reversible by any other authority. Any coach not abiding by such a decision is subject to suspension. A coach may NOT postpone a scheduled contest unless authorized by CYM.
9.76	CYM regular season and playoff games will not be rescheduled because of tournaments or outside events. Forfeits will result if teams cannot participate because of other tournaments.
9.77	The CYM office will determine play-off alignment for all sports. Ties for final regular season league standings generally will not be played off.
9.78	It is the responsibility of the coach of the winning team to report scores to the CYM Score Line. Failure to report winning scores may result in lower seeding for playoffs.
9.79	Anyone participating in a collision sport (basketball, football, soccer, and wrestling) who wears metal dental appliances such as braces must wear protective mouth guard.
9.80	In the event a parish/school mandates a doctor's physical or doctor's note for participation on a parish/school team in the CYM sports program, a doctor's opinion regarding a player's health and ability to participate in CYM athletic programs supersedes parent's authorization for a player to participate in CYM athletic program.

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9.81	Any injury requiring treatment by a Physician or an injury resulting in the individual missing practice/contest must be reported to the CYM Program Coordinator for Athletics and an Injury Report must be completed by a coach. This form must be sent via fax or US mail within 48 hours of injury.
9.82	A child that has Asthma may not practice or play in games unless the coach has possession of an inhaler with that child's name inscribed on the inhaler.
9.83	A child that is allergic to bee stings and has a history of anaphylactic reaction may not practice or play in games unless the coach has possession of an EPI-PEN with that child's name inscribed on the EPI-PEN.
9.84	All coaches (head and assistant) in the CYM program must become thoroughly familiar with the Sport Specific Rules for the sports they coach. It is CYM policy that all Sport Specific Rules be followed for any CYM practice and/or contest.
10.1	All diocesan guidelines regarding hiring, job description, recommended salary scale and contracts are to be followed as outlined in this document and as determined by the Human Resources Office of the Diocese of Wilmington.
10.2	Parishes are to make every effort to use the recommended salary scale when setting salaries for Coordinators of Youth Ministry.
10.3	Each Coordinator of Youth Ministry must have a written job description which approved by the Office for Catholic Youth Ministry.
10.4	Each Coordinator of Youth Ministry must have a written agreement for employment.
10.5	Three copies of the agreement are to be signed and sent to the Office for Catholic Youth Ministry annually.
10.5.1	A job description must be attached to the agreement.
10.5.2	The contract must also include a written agreement for Part B, Paragraphs #3, 10, 11, and 12.